

GOODWILL DONATION DRIVE INFORMATION & AGREEMENT FORM

CONTACT INFORMATION

School Name: _____

Faculty / Staff Supervisor / Group Contact: _____

Phone: _____ Email: _____

EVENT INFORMATION

Please provide two preferred event dates with a copy of your school's / group's W-9 tax form, and we will notify the contact on availability.

Event Date 1st choice: _____ Start Time: _____ End Time: _____

Event Date 2nd choice: _____ Start Time: _____ End Time: _____

Address of Event / Instructions for Goodwill truck parking:

AGREEMENT

1. Compensation for a filled truck is based on the following: **Initial** _____
1 Full Truck* = \$500 ¾ Full Truck = \$375
½ Full Truck = \$250 ¼ Full Truck = \$125
* One full truck is the maximum amount accepted and paid out per event
2. Items must be boxed or bagged for easy pickup. Goodwill accepts the following **Initial** _____
donations only for fund raisers: Gently used or new clothing & accessories, shoes,
household linens, toys, games, puzzles & plush, books, movies and music. Only
donations from our accepted list will be considered when determining compensation.
Goodwill is not responsible for disposing of items we cannot accept.
3. An adult representative from the organization will be in attendance at the **Initial** _____
drive for the duration of the event. If an adult representative is not present, Goodwill
may choose to end the drive at that time.
4. The organization will receive a check for the amount earned within 30 days **Initial** _____
of the event payable to the name that appears on the W-9.

By signing this agreement, I understand and agree to the terms listed above:

(Signed by Authorized W-9 Signer)

Signature: _____ Title: _____

Print name: _____ Date: _____

**Please return this completed form and a copy of your W-9
to donate2us@goodwillwa.org at least 4 weeks in advance of your event.**